



JOB DESCRIPTION
SENIOR STAFF ATTORNEY – ECONOMIC JUSTICE

(Date Opened: February 10, 2017)

Application Deadline – Open Until Filled*

Applications reviewed on a rolling basis

Job Title

Senior Staff Attorney, Economic Justice

FLSA Status

Full-Time, Exempt

Supervisor(s)

Legal Director

Description of Lawyers' Committee for Civil Rights

Lawyers' Committee for Civil Rights of the San Francisco Bay Area (LCCR), founded in 1968, works to advance, protect and promote the legal rights of communities of color, low-income persons, immigrants, and refugees. Assisted by hundreds of *pro bono* attorneys, Lawyers' Committee provides free legal assistance and representation to individuals on civil legal matters through direct services, impact litigation, policy advocacy and public education. Learn more at www.lccr.com.

General Summary of Work Performed

The Senior Attorney will serve as a critical member of LCCR's legal team. The Attorney will perform high level legal work to implement the organization's mission driven legal strategies through policy advocacy, impact litigation, and direct services. Specifically, within the Attorney's assigned program area, the Attorney is responsible for: (1) identifying, initiating and leading policy initiatives and impact litigation, as appropriate to build wealth and protect assets in low-income communities and communities of color; (2) providing strategic oversight and technical supervision for the Legal Services for Entrepreneurs attorney(s); and (3) engaging with coalition partners, *pro bono* counsel, lawmakers, and client groups to leverage resources and ensure maximum impact. Key issue areas for work in the immediate future are expected to concentrate on a range of economic justice issues including small business assistance and development of banking opportunities in communities of color, strategies for fighting displacement in the Bay Area, and housing justice.

Overview of Essential Duties and Responsibilities

1. Identify, investigate, and analyze civil rights and community economic development issues appropriate for the organization's Economic Justice program advocacy. Strategically select and use tools to create change on those issues, including policy, litigation, media, and transactional legal services advocacy.
2. Supervise and provide strategic vision for LCCR's Legal Services for Entrepreneurs program, prioritizing business sustainability, job and wealth creation in communities of color.
3. Build and further cultivate relationships with community partners serving small businesses, especially in communities of color and low-income.
4. Proactively seek opportunities to engage in public education and media advocacy in consultation with Communications staff to strengthen policy impact and project work.



JOB DESCRIPTION
SENIOR STAFF ATTORNEY – ECONOMIC JUSTICE

(Date Opened: February 10, 2017)

5. Work to further the Committee's short- and long-term goals as requested, including, without limitation, contributing to organizational development/fundraising efforts, strategic planning initiatives, communications strategies, and providing other support for legal programs or internal matters as identified or assigned by the Legal Director or management.
6. Work performed may require some evening and weekend activities.

Overview of Knowledge, Skills & Abilities Required

1. Member of the California Bar in good standing with a minimum of 5+ years of experience.
2. Knowledge of transactional law, particularly with respect to small businesses.
3. Demonstrated leadership in community economic development.
4. Excellent oral and written communication skills.
5. Strong supervision, mentoring, and training skills.
6. Proficiency in a foreign language (particularly Spanish) and prior experience working with/ties to low-income communities of color and immigrant communities in the San Francisco Bay Area.
7. Ability to plan and coordinate own work, run projects independently, problem-solve effectively, and meet deadlines with minimal supervision.
8. Value for working cooperatively with others, both within the organization and in the community.

Compensation

LCCR offers a competitive salary commensurate with experience and a generous benefits package, including medical, dental, vision, disability, and other benefits.

To Apply

Applicants should submit a: (1) cover letter with a detailed explanation of your interest and qualifications for the position; (2) resume; (3) three references; and (4) a relevant writing sample to:

Tiara Morris

Lawyers' Committee for Civil Rights

By Email*: careers@lccr.com (*Subject Line – EJ Senior Attorney Application)

*Applications will be reviewed on a rolling basis. Position will remain open until filled.
Lawyers' Committee for Civil Rights is an affirmative action/equal opportunity employer.
People of color, LGBTQ candidates, women, persons with disabilities and individuals over 55 are encouraged to apply.*